

**virtusa**  
Engineering First

POLICY

# **Virtusa Plastics Policy**

Ver 1.0

## Document Revisions

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<b>Implementation Responsibility</b>	Sustainability and Facilities team		
<b>Target Audience</b>	Organization		
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No.	Ver. No.	Release Date	Prepared by	Reviewed by	Approved by	Reasons for Release
1.	1.0	11 July 2024	<b>Z. Marcelline</b>  <b>N. Siriwardena</b>  <b>Kamil Ismail</b>	<b>Krishna Yedula</b> (Vice President – Sustainability and Facilities)  <b>Shehan De Alwis</b> (Vice President – Sustainability and Facilities)  <b>Ramasubramaniam Balaji</b> (Director – Sustainability and Facilities)	<b>Denver De Zylva</b> (Global Head of Sustainability and Facilities)	Initial Release
2.						
3.						
4.						
5.						
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## Objective

We recognize the adverse impact plastics have on ecosystems and the limitations of recycling. Virtusa is committed to operating business in an environmentally sustainable manner and supporting the UN Sustainable Development Goals through our sustainability program.

Through our Plastics Policy, we aim to align with UN Sustainable Development Goal 12: Responsible Consumption and Production, by reducing plastics that are purchased and used, promoting recycling, and advocating for sustainable alternatives.

## Scope

This policy is applicable to all facilities and buildings of Virtusa Corporation, including its direct and indirect subsidiaries.

## Commitment

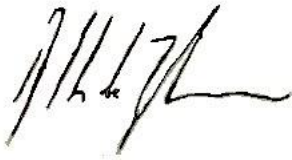
Virtusa is committed to:

- Eliminating the use of plastic bags.
- Eliminating the use of single-use plastic straws by creating awareness among food & beverage (F&B) vendor partners.
- Reducing the amount of single-use plastic items and reusing plastic products where feasible.
- Replacing single-use plastic food ware accessory items (cutlery, stirrers, cups, plates, food containers) with reusables or compostable alternatives for all food service facilities, meetings, and events.
- Replacing single-use plastic food ware items with reusable or compostable alternatives for take away.
- Reducing and wherever possible eliminate the sale and distribution of single-use plastic water and beverage bottles, non-recyclable water containers and provide reusable alternatives during all company events.
- Ensuring vendors utilize reusable, compostable or recyclable packaging options. This does not include packaged snack foods or frozen meals.
  - Departments/units will identify and reduce the use of single-use plastics that are not explicitly outlined above, including, but not limited to, poly-bagged products, plastic films and wraps, and plastic packaging.
  - Third party vendors under contract to provide food service or catering are responsible for complying with this Policy as it applies to their activities on Virtusa property. If a third-party vendor's current lease or contract does not allow Virtusa to require the vendor to comply with the Policy, the implementation of this Policy will occur when beginning new leases or contracts or during renewal unless such renewal is pursuant to a renewal option exercised by a third-party vendor. In which case, the contract shall include the Plastics Policy for the third-party vendor to adhere to.

- Raising awareness and educating employees through campaigns and initiatives for reducing plastic waste and share best practices.
- Monitoring single-use plastic usage in alignment with our waste management policy.
- Requiring suppliers to minimize single-use plastics and finding suitable alternative products.

In the event of a natural disaster, global pandemic, or any significant crisis, single-use plastics may be used, if necessary, to ensure the health and safety of the community. In these circumstances, guidance will be provided as to when single-use plastics will be allowed.

This policy will be communicated to all the employees, internal and external interested parties for necessary awareness.



**Denver DeZylva**

Global Head of Sustainability and Facilities

March 10, 2024